



### **What is it?**

NECTFL Mead Leadership Fellows Program, with support from SANS, Inc., supports individuals in the development of a project that contributes to the foreign language teaching profession and advances quality language instruction. The program was created to develop future leaders for the profession at the state, regional, and national levels.

### **Who may apply?**

Foreign language educators who have demonstrated leadership potential in their institutions and/or professional organizations at the local, state, or regional or national level may apply. They must teach in one of the thirteen NECTFL states or the District of Columbia (CT, DC, DE, MA, MD, ME, NH, NJ, NY, PA, RI, VA, VT, WV).

### **What funding is included?**

Mead Fellows accepted to participate in 2019 will be funded as follows:

- Conference registration fees waived in 2019 (year of acceptance) and 2020 (presentation of project results). This support is with thanks to SANS, Inc.
- Up to \$575 reimbursed for travel and/or hotel
  - Travel by car reimbursed at the NECTFL rate of 40 cents per mile.
  - One hotel night, reimbursable only if at the conference hotel (NYC Hilton Midtown).
- MFLA will provide a stipend of \$500 for the first year and up to \$500 for the second year.

### **Application Procedure**

1. The MFLA Mead Fellows application form is available on the [MFLA website](#).
2. Complete the application and send to MFLA by **November 1**.

Attention: Debby Doyle

Email: [ddoyle@gerstell.org](mailto:ddoyle@gerstell.org)

Mail: 4725 Bounty Ct., Ellicott City, MD 21043

Each state association will select **one** application per year to submit to NECTFL.

3. The NECTFL Mead Committee will select a maximum of three Fellows from among the applications submitted by the state associations.

### **Deadlines**

- The state associations must receive applications by **November 1**.
- NECTFL must receive the completed application from the state organization by **December 1**.
- The NECTFL Mead Committee will meet virtually, select the Fellows, and will convey its decisions to the state associations and the nominees by **mid-December**.

## **Recognition**

NECTFL Mead Leadership Fellows will be paired with a mentor whose expertise in is the area of the project and will take part in an expert think tank at the 2019 Northeast Conference to hone their project and receive guidance from mentors and former Mead fellows. Fellows will be recognized at the NECTFL Awards Ceremony. Follow-up mentoring by NECTFL board members and/or the mentor will be provided. Projects may be publicized on our website, on social media, and/or in an upcoming issue of the NECTFL Review. Finally, Fellows will be given a session during which they will present their project at the 2020 conference.

## **Criteria for Selection**

The rubric that will be used to evaluate each application is included in this packet. It is suggested that applicants review this rubric before submitting their application.



**APPLICATION COVER PAGE**

*Candidate Information:*

Name:	
Address:	
City, State, ZIP:	
Telephone:	E-Mail:
School/Institution Affiliation:	

*Nominated by:*

State Association:	
Regional Officer/Designee:	
Address:	
City, State, ZIP:	
Telephone:	E-Mail:

Send completed application packet by **November 1** to  
MFLA, Attention: Debby Doyle  
[ddoyle@gerstell.org](mailto:ddoyle@gerstell.org)  
or  
4725 Bounty Ct., Ellicott City, MD 21043



## **APPLICATION CHECKLIST**

Please be sure that all components are included:

1. \_\_\_\_\_ A cover page.
2. \_\_\_\_\_ A narrative written by the nominee describing his/her project, containing the following:
  - **Project Rationale:** How will this project contribute to the field and advance quality language instruction? Why should NECTFL support this project?
  - **Project Description:** What is your project? What goals and objectives do you hope to accomplish? How will you use technology to disseminate your project?
  - **Action Plan:** What steps will you take to implement the project? What is your timeline? Please keep in mind that you need to present at the following year's state conferences.
  - **Leadership Statement:** How will your project provide leadership at the local, state, regional, and/or national level?
3. \_\_\_\_\_ A letter of nomination from the nominating body (school, professional organization, etc.)
4. \_\_\_\_\_ A letter of support from the state organization (provided to nominee selected by MFLA to send to NECTFL)
5. \_\_\_\_\_ A current résumé or C.V. of no more than two pages
6. \_\_\_\_\_ A signed Commitment Form (included in this packet) expressing the nominee's willingness to complete his/her proposed project and present findings at his/her state conference the calendar year following acceptance of their project. (Nominees may also be asked to present at a NECTFL professional development event such as a webinar, workshop, or conference).



## **COMMITMENT FORM**

If selected as a Mead Fellow, I, \_\_\_\_\_, will commit to complete my proposed project and present the findings at my state conference, possibly at other NECTFL professional development events during the calendar year following acceptance of the project, and at the 2020 NECTFL Conference.

\_\_\_\_\_

Applicant Signature

\_\_\_\_\_

Date

## NECTFL Mead Leadership Fellows Program with Support from SANS, Inc. Rubric for NECTFL MEAD Fellows' Applications

	<b>Exceeds Expectations</b>	<b>Meets Expectations</b>	<b>Does Not Meet Expectations</b>
<p><b>Project Rationale:</b> How will this project contribute to the field and advance quality language instruction? How will you use technology to make the project globally accessible?</p>	Project meets an identified need and makes a significant and unique contribution to field. Project represents potentially innovative contribution to language instruction. The project incorporates the most updated use of technology available in an effort to make it globally accessible.	Project meets an identified need of the profession. Project provides a unique contribution. Project clearly aligns with current thoughts on best practices and standards-based instruction. The project incorporates the use of technology available in an effort to make it globally accessible.	Project concept has already been discussed extensively within the profession; and/or the project is not aligned with current best practices and/or standards-based instruction.
<p><b>Project Rationale:</b> Why should NECTFL support this project?</p>	NECTFL support is critical to the completion of this project.	NECTFL support is necessary for completion of the project.	Project could be accomplished without the support of NECTFL.
<p><b>Project Description:</b> What is your project? What are goals and objectives do you hope to accomplish?</p>	Goals and objectives are highly detailed and reflect exemplary research into the requirements of the project.	Goals and objectives are attainable and clearly defined.	Goals and objectives are not attainable and/or not clearly defined.
<p><b>Action Plan:</b> How will the project be implemented? What is your timeline? Please keep in mind that you need to present at the following year's state conference and at other NECTFL PD events.</p>	Implementation plan is highly detailed and well-defined. Plan demonstrates extensive knowledge of activities needed to complete the project.	Implementation plan and timeline are realistic and include reasonable steps toward completion of the proposed project, as well as presentation at the state conference and at other NECTFL professional development events.	Implementation plan and timeline are unrealistic and/or incomplete. Realistic goals for presenting at the state conference are not included.
<p><b>Leadership Statement:</b> How will your project be disseminated and develop your leadership role at the local, state, regional, and national level?</p>	There is a clear plan for sharing the project beyond the state level. The project requires the development of significant leadership skills and/or roles.	There is a clear plan for sharing the project with the profession beyond the local level. The project requires the development of leadership skills and/or roles.	The plan only describes implementation at the local level. The project requires the development of minor or few leadership skills and/or roles.